

**MINUTES OF THE
EAST BUTTE RENOVATION AND REHABILITATION AGENCY
BOARD OF DIRECTORS**

March 7, 2019

- CALL TO ORDER AND ROLL CALL** – Chuck Krause called the meeting to order at 9:04 a.m.

MEMBERS PRESENT: Chuck Krause, Melissa O’Dell, Paul Babb and Mark Rule

MEMBERS ABSENT: John Morgan

STAFF PRESENT: Karen Byrnes, Director; Brianne Downey, Financial and Project Manager; and Susan Powell, Secretary

CONSULTANS: None

GUESTS: None

APPLICANTS PRESENT: None

- APPROVAL OF MINUTES**

Mark Rule made a motion that was seconded Paul Babb to approve the minutes from December 6, 2018, meeting as presented. The motion carried unanimously.

- PUBLIC COMMENT**

None.

- FINANCIAL REPORT**

Brianne Downey, Financial and Project Manager went over the Financial Report with the RRA Board . A copy of the Financial Report is made part of these minutes.

Melissa O’Dell made a motion that was seconded by Mark Rule to accept the Financial Report as presented. The motion carried unanimously.

- DIRECTOR’S REPORT**

Karen Byrnes talked about tracking a few pieces of the Legislation again. There has been a couple pieces of Legislation introduced that will impact tax increment financing. So far there is one that has moved forward out of the House. It is not horrible but it is not great

and so we are hoping it does not pass through the Senate. It is modifying reporting requirements and it gives some limits on the amount of taxable value in a jurisdiction that can be included in a new district. It would not affect existing. It is not very well written, it is not clear.

Karen Byrnes reported to the Board that we are working on our budgets for next year right now. We won't bring anything to this body for approval until it is a little bit more jelled, it is just starting right now. A lot of the budget, going ahead into the next couple years, it really depends on what comes out of our infrastructure analysis and if we decide to have a project. But we are going to look at taking on debt for and that debt could be in the form of a bond or it could be in the form of a loan from a bank if we chose to go that direction. We will be talking about that.

6. GRANT TAKE BACKS

Brianne Downey reported to the Board on two grants take backs (Memo attached to these minutes). The total amount of the grant take backs is \$10,000.55. Brianne talked about on-going grant projects that are currently still in progress.

Mark Rule made a motion that was seconded by Melissa O'Dell to approve the two grants take backs in the amount of \$10,000.55 (Tyson Gunderson-\$10,000 and Jerry Jordan .55) and that the \$10,000.55 be re-appropriated back into the East Butte RRA. The motion carried unanimously.

7. EAST BUTTE INFRASTRUCTURE ANALYSIS UPDATE

Karen Byrnes updated the Board on the infrastructure analysis. Right now, it is inside stuff. WET has done a lot of analysis of all the layers of data that they currently have. The map they have made of our District right now, they have included layers that are stormwater, sanitary, it has all public works infrastructure layers that we have and also there is a great tool where you can highlight all the Superfund sites, all the shafts, everything that is on there and it is overlaying. They also have overlaid, they have an ownership and they have a zoning layer; they have overlaid all of these things so that it is interactive, and you can click and highlight different things at a different time. They have started to do some analysis on what would make some sense to do connectivity in the area in terms of Platinum Street or Iron Street to connect from where they are on the West side of our District to the East side to make another connector. Because right now we have Park Street and then we have Mercury Street – would it be effective to have another connector more South. We are moving ahead.

8. WATER TOWER UPDATE

a. DCI Proposal

Karen Byrnes talked to the Board about the proposal from DCI (proposal attached to these minutes) for an analysis of the Water Tower. Their proposal to do the support for us on the tower for \$2,500, Karen believes it would give us a clear direction on what we could do and what we should not do in terms of a cost benefit. We have had a lot of plans before us that are really, really expensive but is that really the direction we should go. Karen would like some professional guidance in that area, so Karen would like to spend \$2,500 with these engineers to get this done with the Board's permission. Paul Babb stated that it doesn't spell it out in the Proposal of what is the alternative such is if the Water Tower had to be torn down – to add analysis option for disassemble and rebuild – cost benefit.

Paul Babb made a motion that was seconded by Melissa O'Dell to approve the proposal with DCI for \$2,500 for an analysis of the Water Tower and to add the language suggested to add analysis option for disassemble and rebuild. The motion carried unanimously.

9. OTHER ITEMS

None.

9. ADJOURN

Mark Rule made a motion that was seconded by Paul Babb to adjourn the meeting. The meeting was adjourned at 9:32 a.m.