



**REGULAR BOARD MEETING**  
**January 9<sup>th</sup>, 2019**

**PRESENT:**

Chairman, Dave Holman  
Member, JR Hansen  
Member, Jim Beauchamp  
Member, Brendan McDonough  
Airport Staff, Pam Chamberlin, Ben Racicot  
Scott Bell, Morrison-Maeirle

**Guests:**

Trevor Hughes, Butte Aviation

**Excused:**

Vice Chairman, Lilse Wood  
Member, Mark Moodry

Dave Holman called the meeting to order at 12:07 pm

**PUBLIC COMMENT:**

None

**MINUTES:** Jim Beauchamp made a motion to accept the minutes of the December 5<sup>th</sup>, 2018 board meeting. Brendan McDonough seconded the motion and the motion passed unanimously.

**BILLS:** Brendan McDonough made a motion to accept the bills as presented. Jim Beauchamp seconded the motion and it passed unanimously.

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**OLD BUSINESS:**

Scott Bell gave an update on the following:

**AIP 52, 53, & 54 Terminal Construction:** There is one item left in the contract, which is moving power that supplies the security gate south of the old terminal. It will be moved from the old terminal to the fire station. That is scheduled for next week. The one year warranty will expire in February, so there is a walk through scheduled later this month with the architect, contractor, and Morrison-Maierle to address any issues and document them, so the those items can be covered after the warranty expires.

**AIP 56: Snow Removal Equipment:** The equipment is being built with delivery expected September 2019.

**AIP 55 PCI (Pavement Condition Index) Study:**

The field work has been complete, and a report should be ready for the next meeting.

**Other Business:**

**Legislative issues:** Pam gave an update on a bill that was being introduced in this legislative session to increase a per gallon fuel tax by \$.10 to both airlines and general aviation. The increase will be used to help the smaller airports in the state fund capital improvements. The large airports in Montana strongly opposes this legislation, as it would increase the cost of air service to Montana.

**Terminal Demo:** Pam applied for the remaining \$10,900 in Hard Rock Funds from the county to help offset the dump fees on the terminal demolition. The committee voted not to advance it to the council, as the airport already received \$1M in funds and that they would like to see it go toward another project to help fund other economic arkovich has the contract, and is gathering items such as bonding, insurance etc., so we

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can get it executed, however the FAA equipment move is in limbo due to the government shut down.

**Air Service Development:** SkyWest informed us that we will not be in line for new service in 2019, but that we can work on 2020. They gave us a figure of \$365K for minimum revenue guarantee, which is significantly less than the figure of \$880k we got originally. We have another call with them scheduled on January 17<sup>th</sup>, to discuss how to proceed from here to get on the 2020 schedule, etc.

Meade and Hunt is hosting an Air Service Development Conference in March and they have proposed a fee of \$5800 to help facilitate presentations to the airlines. JR explained when we went to the MT Air Service Conference in May, every airport had consultants with them, and it's important for us to have the same type of representation.

Jim Beauchamp made a motion to retain Meade & Hunt's consulting services, with both JR and Pam attending the meetings in March. Brendan McDonough seconded the motion and it passed unanimously.

**Other :** Pam asked about rescheduling two board meetings this year, the first one is due to the air service development meeting, that she and JR will be attending, and the other is the July meeting which would be on July 3<sup>rd</sup>. After discussion, the March meeting will be scheduled on March 13<sup>th</sup>, and the July one will be on July 10<sup>th</sup>. Pam will let the council secretary know.

Meeting adjourned at 1:03.

Pam Chamberlin  
Airport Manager

