



Minutes
Butte-Silver Bow Board of Health
Wednesday, April 3, 2019

1. Administrative Agenda Items

- a. Call to order.
- b. Roll call.
 - i. Danette Melvin, RN, MN
 - ii. Ivy Fredrickson, JD
 - iii. Lyn Ankelman, EdD
 - iv. Julie Hart, PhD
 - v. Cindy Shaw
 - vi. Mike Welker, DC
- c. Review and approval of the minutes from the Feb. 6, 2019 Board of Health meeting. Ms. Fredrickson moved to approve the minutes with Ms. Shaw providing a second. The minutes were approved.

2. Public Comment(s) On Any Items on the Agenda

- a. None.

3. Action Agenda Items

- a. Request for Board of Health authorization of a professional services agreement between the Butte-Silver Bow Health Department and Brandi Bailey, who will provide basic and advanced breastfeeding information and encouragement to WIC pregnant and breastfeeding mothers in a safe, competent manner. Upon signing the PSA, the consultant would be paid \$300.00, and then \$300.00 monthly thereafter. Term of the PSA begins upon its full execution. Ms. Shaw moved to authorize the PSA, with Dr. Ankelman seconding. The professional services agreement was authorized.
- b. Request for Board of Health authorization of an equipment maintenance agreement between the Butte-Silver Bow Health Department and 360 Office Solutions, to maintain a multi-function copier at the department. Dr. Welker moved to authorize the memorandum, with Ms. Fredrickson seconding. The agreement was authorized.
- c. Request for Board of Health authorization of a maintenance agreement between the Butte-Silver Bow Health Department and Lee's Office City, to maintain a copier in the department's Family Planning Clinic. The agreement, effective from

March 13, 2019 to March 12, 2020, calls for an \$850 annual payment. Ms. Fredrickson moved to authorize the agreement, with Dr. Welker seconding. The agreement was authorized.

4. Briefing Agenda Items

a. Health Officer's Report – Karen Sullivan

- i. Ms. Sullivan attended two conference calls of the five-year Health Study working group.
- ii. Ms. Sullivan attended internal county meetings on the Butte Priority Soils Operable Unit consent decree, and a consent decree meeting attended by all parties in Helena.
- iii. Ms. Sullivan attended a meeting of county officials who met with EPA Region 8 Director Doug Benevento and other EPA officials. Benevento is leaving his post to take another role within EPA – he said he hoped to soon introduce his replacement to Butte-Silver Bow officials.
- iv. Ms. Sullivan attended a conference call related to FY20 cuts to our Chronic Disease Prevention and Health Promotion (CDPHP) contract. Cuts to the cancer screening portion of our contract were significant; Tina Randall provided an update at the board meeting.
- v. Ms. Sullivan attended a four-hour meeting of the Health Study work group, to prepare for a public meeting on the Health Study.
- vi. Ms. Sullivan attended the 2.5-hour Health Study public meeting.
- vii. Ms. Sullivan accepted a request from state officials to join the state's Public Health System Improvement Task Force.
- viii. Ms. Sullivan, along with Tina Randall and Katie Smith, spent many hours on preparing a Request for Proposal from the state for continuation of our Family Planning operations. We scored 964 points out of a possible 1,000 on this RFP.
- ix. Ms. Sullivan assisted with communications to the Greeley School neighborhood group.
- x. Ms. Sullivan continued working with the county team on negotiations with the Montana Nurses Association.
- xi. Ms. Sullivan worked on the department's preliminary FY20 budget. We received word that cuts to the Chronic Disease Prevention and Health Promotion budgets will occur statewide, and the cut to our programs is significant, with our Cancer Screening funding being cut by \$53,067, from \$145,478 to \$92,411. Our tobacco program took a 4 percent hit, from \$67,500 to \$64,800. Funding for asthma home visiting is level at \$30,000. We have also received word of cuts to home visiting programs and are awaiting word on amounts.
- xii. Mr. Rolich reported that the Montana Resources particulate monitoring study started March 4 and will be completed in an estimated one year. The study consists of collecting and analyzing TSP and PM₁₀. The TSP monitoring and analysis consists of particulate concentrations and metal concentrations of arsenic, cadmium, copper, lead and zinc. The PM₁₀

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- xiii. Mr. Rolich reported staff is updating fees for the Food/Consumer Safety Program.
- xiv. Mr. Rolich reported staff attended a DPHHS webinar on medical marijuana. The state will be inspecting and licensing these facilities; therefore, a local ordinance is not needed.
- xv. Ms. Randall reported that the Montana Family Planning office has not received its funding amount from HRSA so we do not know the amount of our award. Our current contract period ended March 31.
- xvi. Ms. Randall reported screening 11 applicants for the half-time position in our HIV Prevention program. Interviews will take place the first part of April.
- xvii. Ms. Randall reported clearing out office space for Healthy Young Parent Program (HYPP) client advocate. We are currently soliciting applications for the position.
- xviii. Ms. Randall attended a conference call with NFP of Montana Administrators and NFP National Service Office Government Relations Specialist to discuss funding cuts and how the National Service Office can advocate on our behalf at the state level.
- xix. Ms. Sullivan reported Asthma Home Visiting program's active caseload is full at 15.
- xx. Ms. Sullivan reported Nurse-Family Partnership program's active caseload is full at 24.
- xxi. Ms. Sullivan reported PAT program's active caseload is 10 and growing with a relatively new home visitor.
- xxii. Ms. Maloughney attended a week-long National Public Health Preparedness Conference in St. Louis, MO.
- xxiii. Ms. Maloughney attended the quarterly Fetal, Infant, Child, Maternal Mortality Review (FICMMR) conference call.
- xxiv. Ms. Maloughney is working with School District No. 1 to be proactive during the measles outbreak in Washington State by scheduling an MMR clinic for those Butte-School District employees who are not up to date on the vaccine. This clinic will take place April 16; times are still being determined.
- xxv. Ms. Sullivan provided an update on the Patagonia Software installation:
 - Data migration completed.
 - Training scheduled for April 2-4 onsite.
 - Diane Regan and staff reviewed guides received from Patagonia for training.
 - Ms. Regan met with staff concerning possible issues/concerns.
- xxvi. Ms. Sullivan reported Ms. Regan has been working on monthly reconciliation of fees, insurance and Medicaid for Butte, Anaconda and Dillon Family Planning clinics. We are reconciled through January 2019.

5. Other Business

- a. Superfund Advisory and Redevelopment Trust Authority Report – Danette Melvin.
 - i. None
- b. Discussion to replace Board of Health member Pat Dudley.
 - i. Seven board members are needed; four must be healthcare professionals. New member does not need to be a healthcare professional. Recommendations would be sent to Chief Executive Dave Palmer for consideration, with ultimate appointment by the Council of Commissioners.
- c. Ms. Sullivan asked for the June board meeting date to be reset. Board members agreed to move the board meeting to June 13 at noon.

6. Presentations

- a. None.

7. Public Comment(s) On Any Items Not on the Agenda

- a. None.

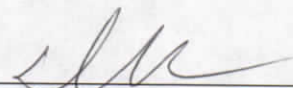
8. Next Meeting

- a. The next Board of Health meeting will be held at 7 a.m. Wednesday, May 1, 2019 at the Butte-Silver Bow Health Department Conference Room, 25 W. Front St., Butte, Mont.

9. Adjournment

- a. Ms. Shaw moved to adjourn the meeting, with Dr. Hart providing a second. The motion was approved, with adjournment at 8:30 a.m.

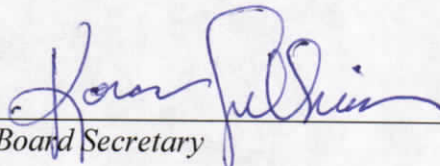
Minutes submitted by Taylor Edden



Board Chair

5/1/19

Date



Board Secretary

05/01/2019

Date