



**Minutes
Butte-Silver Bow Board of Health
Wednesday, May 1, 2019**

1. Administrative Agenda Items

- a. Call to order.
- b. Roll call.
 - i. Ivy Fredrickson, JD
 - ii. Lyn Ankelman, EdD
 - iii. Julie Hart, PhD
 - iv. Mike Welker, DC
- c. Review and approval of the minutes from the May 1, 2019 Board of Health meeting – Dr. Hart moved to approve the minutes, with Dr. Welker providing a second. The minutes were approved.

2. Public Comment(s) On Any Items on the Agenda

None.

3. Action Agenda Items

- a. Request for Board of Health authorization of a contract between the Butte-Silver Bow Health Department and the University of Montana School of Public and Community Health Sciences, to conduct a study to identify the sources of ambient PM 2.5 in Butte from samples collected during the winter of 2019-2020. Costs of the study total \$27,240.00, which would be paid from the Health Initiatives component of the Redevelopment Trust. Dr. Ankelman moved to authorize the memorandum, with Ms. Hart seconding. The contract was authorized
- b. Request for Board of Health authorization of an agreement between the Butte Mosquito Abatement District and JHS, Inc., of Helena, to provide mosquito control services in the district, with services beginning May 15, 2019. The district, administered by the Butte-Silver Bow Health Department, agrees to pay JHS \$13,600.00. Dr. Hart moved to authorize the memorandum, with Dr. Welker providing a second. The agreement was authorized.
- c. Request for Board of Health authorization of a professional services agreement between the Butte-Silver Bow Health Department and John Pullman, M.D., to provide medical direction to and general supervision of the department's public health nurses, including oversight of standing orders, provision of advice, and facilitation of discussion between public health officials and the larger medical

community. The agreement is effective upon its full execution and continues through June 30, 2024. Payment to Dr. Pullman is \$10,000 annually, with \$2,500.00 payments issued quarterly. Dr. Hart moved to authorize the memorandum, with Dr. Welker providing a second. The agreement was authorized.

4. Briefing Agenda Items

- a. Health Officer's Report – Karen Sullivan
 - i. Ms. Sullivan reported having several calls/meetings related to budget cuts to the Montana Infant and Early Childhood Home Visiting system, which includes our Nurse-Family Partnership and Parents as Teachers programs. These meetings have included a statewide effort to combat these cuts. Meetings have included representatives from the Butte-Silver Bow Health Department, the Nurse-Family Partnership's National Service Office, the NFP of Montana network, RiverStone Health in Billings (which provides NFP nurse supervision and data entry), the state of Montana, the Association of Montana Public Health Officials, and public health departments and other entities that provide home visiting services in Montana. Rationale from the state for these cuts is a focus on an intervention called the First Year's Initiative (FYI), which has the backing of Gov. Steve Bullock and Montana Department of Public Health and Human Services Director Sheila Hogan. DPHHS's initial contract with the Butte-Silver Bow Health Department for our NFP program was unsustainable, failing to fund even certain model elements – the initial proposed cut to our NFP program was 40 percent, from \$123,135 to \$86,135. In an April 26 call between home visiting entities and the state, the state indicated a change in course; we were informed that home visiting programs with full caseloads will be funded at FY19 levels. This means our NFP program should be funded at a sustainable level for FY20, or the previous \$123,135. Programs not at full caseload will be cut by 15 percent. We will be working with the contractor in Butte for the Parents as Teachers program, AWARE, Inc., as we are a subcontractor to AWARE for administration of this program in Butte. AWARE is not at full caseload, and neither is our program, due to a temporary staff vacancy, though in her relatively short tenure, our PAT parent educator Lee Ann Tierney has built a caseload of 12. We will keep the Board of Health apprised as to next steps for NFP and PAT.
 - ii. Ms. Sullivan received word of a 25 percent cut to our Family Planning budget. This cut follows the \$55,767 decrease in our Chronic Disease contract, and the \$37,000 decrease to the NFP program. The Family Planning budget amount for April 2019 through March 2020 is \$109,699, a cut of \$35,803 from what we received for FY19 operations ending March 31, \$145,502. We will be meeting with Chief Executive Palmer and Finance/Budget Director Danette Gleason on May 2 to discuss further, including the prospect – as directed by the Board of Health – of asking for

an eventual levy for public health. After receiving this news, Ms. Sullivan met with Tina Randall and Katie Smith to discuss revenue/volume strategies for the clinic – these include increased pricing (already implemented); sliding fee schedule change (already implemented); a comprehensive marketing plan that would include focused outreach to the North American Indian Alliance and Montana Tech; a focused teen outreach/marketing strategy; possible rebranding; marketing of our provider; fund-raising events; establishment of a tight schedule for the Anaconda clinic to maximize the billable time of the provider and registered nurse; better marketing of Plan First; better education at the clinic window of billing insurance; and implementation of new PrEP process. Cost reduction strategies include elimination of the per diem nurse position (already implemented); putting a portion of Katie's time into the General Fund (this is a discussion with Dave Palmer and Danette Gleason); a review of indirect costs to apportion Family Planning's costs accordingly; and the possibility of adding a small portion of Katie's time into the Personal Responsibility Education Program budget.

- iii. On a bi-monthly basis, Ms. Sullivan is attending regular meetings of the Butte-Silver Bow Council of Commissioners to be available for questions from commissioners regarding the proposed plan to amend the 2006/2011 Record of Decision for the Butte Priority Soils Operable Unit. The proposed plan is available at www.epa.gov/superfund/silver-bow-butte. The public comment period continues through June 11 – the next public meeting on this is 6-8:30 p.m. at the Montana Tech Auditorium. Written comments may be made at BPSOUPPcomments@epa.gov.
- iv. Ms. Sullivan met by telephone with Jim Murphy, bureau chief of Communicable Disease Control and Prevention at DPHHS, to discuss her continued assistance to Anaconda-Deer Lodge Chief Executive Bill Everett and the chair of Anaconda-Deer Lodge's Board of Health, Karan Kunz. Ms. Sullivan will likely meet with Mr. Everett over the next couple of weeks to discuss continued assistance.
- v. Ms. Sullivan nominated public health nurse Karen Maloughney as an outstanding nurse, in a Montana Standard/Blue Cross/Blue Shield effort to recognize such nurses. Karen has been selected as a distinguished nurse and will be honored at a May 9 ceremony at the Maroon Activity Center and be featured in a May 12 Montana Standard special section.
- vi. On June 11, Ms. Sullivan will be working with videographers who will be in Butte filming outcomes from our disabilities grant, including the new pool and all-abilities playground at Stodden Park. Working with Ms. Sullivan on this will be the state coach for this effort, Meg Traci from the University of Montana, and Todd Hoar, disabilities coordinator for Butte-Silver Bow.
- vii. Mr. Rolich reported that staff finalized updating and increasing fees.
- viii. Ms. Randall performed interviews for our 0.50 FTE position in our HIV Prevention program; welcomed Caleb Boelman to our staff.

- ix. Ms. Randall performed interviews for our Healthy Young Parent Program (HYPP) client advocate. Lindsey Borchert will join the Health Department on May 1, 2019.
- x. Ms. Randall worked with CONNECT administrator/specialized biller and Community Health Division staff members on interventions for the home visiting/case management module of our new EMR, to assist with targeted case management and specialized billing.
- xi. Ms. Sullivan reported continued negotiations with the Montana Nurses Association and the county regarding the contract for nurses employed with Butte-Silver Bow.
- xii. Ms. Maloughney reported flu season officially began on Oct. 1, 2018. The following data are current through April 20, 2019 (Epi Week No. 16):
 - The total number of influenza cases so far this year is 594 (399 A, 195 B). The ages of people with confirmed influenza virus ranges from 3 months of age to 100 years. Butte-Silver Bow has seen a total of 38 hospitalizations for people diagnosed with influenza and subsequent complications. Of those hospitalizations, one individual over the age of 50 died due to influenza-related complications. Influenza season will end in June, so we have a couple more months to continue to watch these numbers change.
- xiii. Ms. Maloughney reported testing continues for pertussis in Butte-Silver Bow. All have been negative so far. Missoula County is currently experiencing an outbreak, with seven confirmed cases and more than 300 identified contacts.
- xiv. Ms. Regan reported on the Patagonia Software.
 - Completed user profile set up
 - Set up staff access rights
 - Moved existing schedule for immunization to HDIS
 - Activated patient portal
 - Activated support portal
 - Updated program calendars
 - Customized visit types
 - Viewed training videos
 - Completed vendor payer enrollment forms.
 - Training April 2-4 completed.
 - Met with staff related to procedures for processing vaccine clients.
 - Conducted mock exercise related to vaccine client processing. Schedule appointment, entered demographics, RN interviewed client, gave vaccine, forwarded billing information to administrative health specialist.
 - Read training materials for Office Ally (clearinghouse used for billing).
 - Schedule reports training with Patagonia reports specialist.

5. Other Business

a. None

6. Presentations

a. None

7. Public Comment(s) On Any Items Not on the Agenda

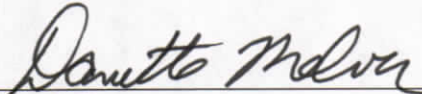
a. None.

8. Next Meeting

a. The next Board of Health meeting will be held at noon Thursday, June 13, 2019 at the Butte-Silver Bow Health Department Conference Room, 25 W. Front St., Butte, Mont.

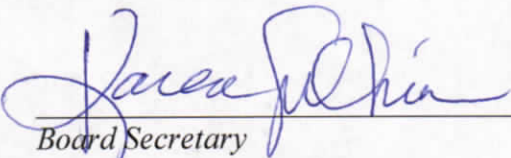
9. Adjournment

Minutes submitted by Taylor Edden



Board Chair

Date 06/13/19



Board Secretary

Date 06/13/2019