



**REGULAR BOARD MEETING
APRIL 3RD, 2019**

PRESENT:

Chairman, Dave Holman
Member, Jim Beauchamp
Member, Brendan McDonough
Member, JR Hansen
Airport Staff, Pam Chamberlin

EXCUSED: Mark Moodry

GUESTS: Trevor Hughes-Butte Aviation

Dave Holman called the meeting to order at 12:02 pm

PUBLIC COMMENT:

None

MINUTES: Brendan McDonough made a motion to accept the minutes of the March 13th, 2019 board meeting. Jim Beauchamp seconded the motion and the motion passed unanimously.

BILLS: Brendan McDonough made a motion to accept the bills as presented. Jim Beauchamp seconded the motion and it passed unanimously.

OLD BUSINESS:

Pam Chamberlin gave an update on the following:

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AIP 52, 53, & 54 Terminal Construction: The final pay request is among the bills presented for payment today. Cory Kesler will begin the closeout documents to send to the FAA.

AIP 55: PCI Study: We received the PCI study, and emailed it to the board just prior to the meeting.

AIP 56: Snow Removal Equipment: Equipment delivery is expected September of this year.

Other Business:

Terminal Demo: The asbestos abatement was delayed because of the amount of snow that was still on the roof. They were able to get up there this week to blow the snow and remove the asbestos. That should wrap up by the end of the week. They are still working on salvage items and the Billings airport is going to take the two small bag belts for a temporary project they are doing. The last item to be complete before demo is the move of the electrical vault, which will be in the few weeks.

Air Service Development: At the last Air Service Development Meeting, Stephanie Sorini and Joe Wilauer agreed to share the responsibility to lead the fundraising efforts in the community. Brendan McDonough recommended that JR and Pam should attend the BLDC board meeting and give the presentation to their board of directors. The TBID has agreed to revisit the increase in room tax if the community is successful in raising matching funds. Dave Holman indicated that he is not in favor of having split service if SkyWest decides to bid on the EAS with a flight to Den and a flight to SLC, which would limit passengers options. JR agreed, that he is concerned as well, unless we get a MRG in place for the additional flight.

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The committee will meet again in May to see where the fundraising efforts are.

Other Business: Dave Holman asked if the other members of the board had any recommendations to replace Lisle Wood. JR Hansen recommended Rod Alne from The Peak and no other names were presented. Dave asked Pam to contact Rod to see if he is interested, and if he is, he would sign a letter of recommendation from the board and send it into the Chief Executive.

Pam handed out a letter to the board from Jamee Shiner, who is an employee with Hertz. This winter, she was in an accident turning into the airport due to the snow being piled as high as it was. She wanted the board to know about the accident, to prevent anyone else from getting into one next winter. Dave Holman expressed concerns about our parking lot and access road this winter.

Meeting adjourned at 1:34.

Pam Chamberlin
Airport Manager

