

Emergency Support Function (ESF) # 7

Resource Support



Preface

Emergencies have the potential to disrupt the availability of resources needed to effectively respond. The City-County may find it necessary to use its personnel and equipment in extraordinary ways, to call upon private citizens and organizations for assistance, and even to request help from neighboring jurisdictions and state and federal agencies to aid in the City-County's emergency operations.

The purpose of this emergency support function is to support logistical and resource support to agencies and organizations involved in emergency response and recovery efforts. This support includes locating, procuring, and issuing resources, such as supplies, fuel, contracting services, personnel, heavy equipment and transportation of such resources in coordination with the Emergency Operations Center Logistics Section.

Primary Agency

Butte-Silver Bow Office of Emergency Management

Butte–Silver Bow, Montana

Emergency Operations Center ESF # 7 – Resource Support

Purpose:

1. Provide resources and logistical support for emergency response and recovery efforts.
2. Provide for the effective procurement, utilization, prioritization, and conservation of available local resources (equipment and supplies) during emergencies.
3. Provide for acquisition of resources from the state or federal government when local resources are depleted.

<p>Primary Coordinating Agency:</p> <ul style="list-style-type: none"> • BSB Office of Emergency Management (BSBOEM) <p>Primary Support Agency:</p> <ul style="list-style-type: none"> • Butte – Silver Bow Finance and Budget Dept. <p>Support Agencies:</p> <ul style="list-style-type: none"> • Facilities Management • All other departments, agencies, and organizations. <p>Likely Tasks:</p> <ul style="list-style-type: none"> • Staff ESF # 7 in the EOC Logistics Section. • Coordinate with the EOC Management and/or Planning Section Chief to determine resource needs. Essential information includes SALTT: <ul style="list-style-type: none"> – Size - What capacity according to Federal resource typing definitions? – Amount HOW many are needed? – Location WHERE is it needed? WHO needs it? – Type – What resource kinds and types are needed according to Federal resource typing definitions? – Time - WHEN is it needed? – Coordinate additional resource needs. • Purchasing: <ul style="list-style-type: none"> – Secure goods and services. 	<p>Likely Tasks Continued:</p> <ul style="list-style-type: none"> • Advise, assist the EOC Management with determining priorities. • In general: <ul style="list-style-type: none"> – Receive, document, prioritize, and track requests for resources. – Use resource/inventory lists to match/ meet needs. – Coordinate with Transportation ESF # 1 as necessary. – Establish staging areas in coordination with State ECC. – Coordinate supply distribution points, reception, storage, and deployment. – Coordinate with other ESF’s within the EOC. – Notify resource requesters of the fact that requests have been satisfied and provide data concerning expected time of arrival, quantity en-route, etc. – Maintain financial and legal accountability. • Determine present and future need for food, water, and ice resources. • Develop a plan that will ensure timely distribution of food, water, ice supplies to the affected areas. • Coordinate food, water, and ice supply activities with the appropriate tasked organizations. • Make emergency food supplies available to residents for take-home consumption. • Coordinate the procurement and delivery of food, water and ice to City–County employees. • Coordinate with Transportation ESF # 1 for transportation of food, water, and ice supplies to designated distribution or mass feeding sites.
---	---

State of Montana	
<p>Primary</p> <ul style="list-style-type: none"> • Disaster & Emergency Services Division (DMA) <p>Support</p> <ul style="list-style-type: none"> • MT National Guard (DMA) • EMAC • Environmental Quality 	<p>Actions</p> <ul style="list-style-type: none"> • Comprehensive, incident logistics planning, management, and sustainment capability Resource support (facility space, office equipment and supplies, contracting services, etc.)

Federal Government	
<p>Primary</p> <ul style="list-style-type: none"> • General Services Administration <p>Support</p> <ul style="list-style-type: none"> • Department of Agriculture • Department of Commerce • Department of Defense • Department of Energy • Department of Homeland Security • Department of Labor • Department of Transportation • Department of Veterans Affairs • National Aeronautics and Space Administration National Communications System • Office of Personnel Management 	<p>Actions</p> <ul style="list-style-type: none"> • Resource support consists of emergency relief supplies, facility space, office equipment, office supplies, telecommunications, contracting services, transportation services (in coordination with ESF # 1 Transportation), security services, and personnel required to support immediate response activities. • Provides support for requirements not specifically identified in other ESFs, including excess and surplus property. Resource support may continue until the disposition of excess and surplus property, if any, is completed. • Provision of nutrition assistance by the Food and Nutrition Service (FNS): determining nutrition assistance needs, obtaining and delivery of appropriate food supplies, authorizing emergency food stamps. (Department of Agriculture)

Comprehensive Emergency Management Plan

Emergency Support Function # 7

Resource Support

Coordinating Agency: Butte-Silver Bow Office of Emergency Management

Primary Agency: Butte-Silver Bow Finance and Budget Department

Primary Coordinator: Director of Finance and Budget Department

Support Organizations: Facilities Management
All Other Butte-Silver Bow agencies, departments,
and offices

I. INTRODUCTION.

A. PURPOSE.

1. Provide resource management and logistical support for emergency response and recovery efforts.
2. Support logistical and resource support to agencies and organizations involved in emergency response and recovery efforts. This support includes locating, procuring, and issuing resources, such as supplies, fuel, contracting services, personnel, heavy equipment and transportation of such resources in coordination with the Emergency Operations Center Logistics Section.
3. Provide for acquisition of resources from the private sector, state or federal government when local resources are depleted.

B. SCOPE.

1. ESF # 7 includes but is not limited to emergency relief supplies, facility space, office equipment, office supplies, telecommunications (in coordination with ESF # 2), contracting services, transportation services (in coordination with ESF # 1), security services, and personnel required to support immediate response activities. ESF # 7 provides support for resource requirements not specifically identified in other ESFs.

2. Procure and provide essential material resources as a part of the EOC Logistics and Finance/Administration Sections functions.
3. Obtain needed food, water, ice and other consumable supplies.
4. Arrange for storage and transportation of food, water, ice and other consumable supplies to the designated receiving areas.

C. SITUATION.

1. Many resources are critical to the immediate emergency response following a major emergency event and may be critical for long-term recovery operations. Large scale emergencies quickly exhaust the normal stock of resources and supplies available, requiring the coordinated replenishment of personnel and equipment resources and expendable supplies in a rapid manner. Often, the availability of those resources and supplies is limited in the region where the emergency occurred due to widespread consumption.
2. Most City-County departments have a cache of resources that can be used during an emergency.
3. An emergency will deprive people of access to food by disrupting the food supply distribution network and destroy stored food. People with food items may not have the means to prepare the food in a safe manner. Response personnel will need to have food provided to support their efforts.
4. After a catastrophic emergency the following conditions will exist:
 - a. A substantial percentage of the food processing and distribution capabilities will be disrupted.
 - b. Access to bulk quantities of usable food in the impacted area will be limited.
 - c. A substantial percentage of the water supply will be unusable requiring potable water supplies to be made available to the affected population.
 - d. There will be a near total disruption of energy sources.
5. Butte – Silver Bow departments and volunteers will be directly impacted by the emergency and may be unable to respond to the emergency situation.

D. POLICIES.

1. Resources will be inventoried, prioritized and utilized in the most efficient manner possible, and be applied to functions and areas of greatest need.
2. Additional resources will be requested from State ECC when it is clear that all available Butte – Silver Bow resources will be utilized.
3. The Butte – Silver Bow EOC is responsible for securing resources from outside the City-County. Departments that obtain resources from the public or private sector by any other means may not be reimbursed for their expenses

4. All City–County departments are responsible for arranging the movement of department assets to points where they are needed during emergencies. If a department does not have suitable transportation capabilities, it may request assistance through the EOC.
5. The Chief Executive may invoke temporary controls on local resources and establish priorities for use.
6. The Chief Executive, in extraordinary circumstances, may convene advisory groups of public and private sector representatives to coordinate and manage the emergency use of community resources.
7. The EOC will coordinate dissemination of information concerning any emergency measures, and voluntary controls or rationing.
8. Citizens are advised to prepare their own emergency water and food supply to meet family needs so they are self-sufficient for a minimum of 72 hours.
9. Butte – Silver Bow will coordinate with the State ECC to establish an emergency distribution system if an emergency disrupts the normal distribution process.
10. The City–County will maintain a list of local resources available for emergency use. The list should indicate the quantity, location, and contact person.
11. The City–County will maintain records of all resources expended in an emergency, such as personnel, equipment, and materials.
12. City–County departments and agencies will use their own resources and equipment during emergency situations and will have control over the management of the resources as needed to respond to the situation.
13. All resource expenditures will be reported to the EOC during emergency situations.

II. CONCEPT OF OPERATIONS.

A. GENERAL.

1. When it becomes apparent that additional resources (materials and services) will be needed, BSBOEM will coordinate the resource acquisition process and recommend courses of action.
2. Upon activation of Emergency Operations Center, the primary agency will be notified to provide representation to coordinate resource support and logistical management duties.
3. The Emergency Operations Center Manager (EOC) will manage requests for resources and logistical support and provide the primary agency with specific requirements for ESF 7 action and coordination.

4. The Primary Agency/ Logistics Section Chief will provide resources based on priorities established by the Chief Executive and/or the EOC Action Plan. Emergency victims will take precedence in the allocation of resources.
5. The Primary Agency/Logistics Section Chief will task support agencies and other City-County departments to provide resources/assets in order to meet operational requirements. If necessary, private sector sources will be acquired to augment the City-County resources.
6. The City-County will commit all locally available resources as necessary to protect the lives and property of its citizens. After local resources have been expended or committed, assistance will be sought from regional sources then the State ECC.
7. Approved resource purchases or contracts will Section be submitted to the EOC Finance and Administration Section for payment. The Finance and Administration Section is responsible for contracts and documentation of resources procured. The Logistics section is responsible for coordination of EOC resource requests and procurement.
8. Logistical Support Facilities: Under certain circumstances a local, regional, or statewide logistics system may be activated to promote the timely delivery of material and equipment into the disaster area. The system may consist of one or more of the following components:
 - a) **Logistics Staging Areas:** Designated locations at which resources will be received, classified, and prepared for delivery to receiving points or directly to a distribution point.
 - b) **Receiving Points:** Designated locations normally in the impacted area at which resources will be transferred to local authorities for distribution.
 - c) **Points of Distribution:** Facilities designated by the local jurisdiction for distribution of relief supplies to the affected populations.

The primary support agency/Logistic Section will coordinate this support facility system.

9. The EOC Manager will initiate the acquisition and commitment of resources from outside City-County government, except for normal mutual aid requests from the City-County's regional partners. Operational control of those resources rests with the incident commander for the incident or function where the resources are assigned.
10. An initial human needs assessment (i.e., food, water, health/medical, and housing) and the condition of the infrastructure (i.e., transportation, communications, and utility systems) will be reported by the EOC to the State ECC.
11. All agencies and departments will utilize the National Incident Management System Resource Typing Framework. Resource Typing is the categorization and description of response resources commonly exchanged in disasters through mutual aid agreements. Resource Typing allows emergency management personnel to identify, locate, request, order, and track outside resources quickly and effectively, and to facilitate the response of these resources to the requesting jurisdiction.
12. Large bulk shipment of food supplies purchased, solicited, or donated will be coordinated with the Mass Care, Housing & Human Services ESF # 6. Individuals and

relief organizations from outside the emergency will begin to collect food, water and other commodities to assist. A plan for managing the likely inundation of donated commodities must be in place.

B. TASKS AND RESPONSIBILITIES.

1. Pre-Emergency Tasks.

- a. Primary and support departments will coordinate with the HSEMA to:
 - Maintain this Emergency Support Function (ESF).
 - Analyze resource requirements.
 - Identify and maintain current resource inventories.
 - Establish inventory, control, and delivery systems where applicable.
 - Develop a standardized form for use in emergency resource requests by agencies in the EOC during emergency operations.
 - Develop agreements with resource providers as necessary with assistance from Finance (Purchasing).
 - Identify staging area locations and resources needed.
 - Identify and establish agreements with local and regional suppliers.
 - Identify and establish agreement storage facilities, both refrigerated and non-refrigerated for the warehousing of food, water and ice.
 - Participate in drills, exercises.
 - Develop emergency action checklists.
 - Maintain a list and train emergency procurement liaisons from each department.

2. General Emergency Tasks.

- a. Primary and support agencies will:
 - When notified of an emergency situation, report to the Butte – Silver Bow EOC, if appropriate.
 - Coordinate implementation of Resource Support activities with the appropriate tasked organizations.
 - Negotiate contracts for support of emergency actions as required.
 - Assure that emergency procurement procedures and documentation is followed.
 - Determine the needs in terms of number of people, their location and usable food preparation facilities for feeding.
 - Identify, locate and catalog available resources of food, transportation, equipment, storage and distribution facilities.
 - Ensure foods are safe for human consumption (Public Health).
 - Coordinate shipment of food to designated areas.
 - Establish logistical links with organizations involved in mass feeding.

3. Specific Emergency Concepts and Responsibilities.

- a. **BSBOEM is the primary coordinating department for ESF # 7 Resource Support:**
 - Assume the role of primary coordinating department for this Emergency Support Function within the EOC.
 - Schedule personnel to conduct resource support operations.

- Ensure procurement processes are expedited.
- Assist with the development and maintenance of a resource support plan.
- Conduct after-action reviews of EOC resource processes.

b. **Butte – Silver Bow Budget and Finance Department:**

- Assume the role of primary agency for this Emergency Support Function and assume the position of Logistics Section Chief when the EOC is activated to accomplish the following tasks.
- Resource identification
- Resource procurement
- Resource coordination
- Facilities and logistics
- Personnel augmentation
- Logistics management
- Assign personnel to staff both Supply Unit Leader and Procurement Unit Leader to administer those functions within the EOC.
- Ensure procurement processes are expedited.
- Allocate resources in accordance with guidance provided by the EOC Manager and reflected in the EOC Action Plan.
- Provide assistance to departments and agencies in locating resource and service providers.
- Supervise the development and maintenance of a resource support plan.
- Manage and track resource requests, procurement, and associated record-keeping requirements.

c. **Butte-Silver Bow Facilities Management:**

- Assist Logistics Section with the identification, establishment, and logistical support of staging areas and points of distribution operations.
- Assist with the procurement of Butte-Silver Bow facilities, equipment, and contractual services.
- Provide frequent updates as to the status of the City-County facilities and capabilities to the Supply and Procurement Unit Leaders.
- Record costs and expenditures and forward them to this ESF's Group Supervisor.

d. **All City and County of Butte-Silver Bow agencies, departments, and offices**

- All City-County agencies may be tasked to provide resource and logistic support in the form of personnel, equipment, and/or supplies to support disaster emergency response and recovery operations.
- If specifically tasked, local agencies will cooperate with the EOC Logistics Section in fulfilling material, supplies, and transportation needs as deemed necessary by the EOC Manager.

- Provide technical assistance in identifying sources for emergency response and relief assets.
- Submits, predisaster, inventory lists of departmentally controlled assets and resources to Primary agency.
- Maintain documentation of all equipment, supplies, materials, personnel, etc., utilized in the response and recovery operations.
- Record costs and expenditures and forward to this ESF's Group Supervisor.

C. ROLE OF BUTTE-SILVER BOW EOC.

1. If the situation warrants, the Resource Support ESF # 7 may be implemented by establishing the Supply Unit within the Logistics Section and the Procurement Unit within the Finance/Administration Section. The designated representative from Finance – Purchasing will assume the position of both Supply Unit Leader and Procurement Unit Leader. Responsibilities include:
 - Coordinating with the EOC Management and/or the EOC Operations, EOC Planning, EOC Logistics and EOC Finance/Administration Section Chiefs to determine resource needs. Essential information includes the SALTT process:
 - **Size**
 - **Amount**
 - **Location**
 - **Type of resource**
 - **Time frame in which it is needed**
2. The EOC will develop and use a zone system for staging emergency personnel and equipment responding in an emergency.
 - a. Staging areas should be identified in each zone for both local resources to gather or for outside resources entering the City-County by major transportation routes/systems.
 - b. This staging concept may support staging areas already set by incident commanders at individual incident sites.
 - c. Communications should be established between EOC staging areas and the EOC.
 - d. If feasible, staging areas and zones should be pre-designated.
3. Resource Support ESF # 7 likely tasks are found in the City-County box on the tab page at the front of this section.
4. EOC incident life cycle of duties include:

Initial Actions:

- a. Stand up/staff EOC Logistics Section. Initiate notification of the required personnel and support organizations to achieve the required level of response.
- b. Gain situational awareness and identify resource and logistics requirements.

- c. Receive Mission Assignment and/or Project Agreement requests from the EOC Manager and prioritize.
- d. Research and identify providers of required resources. Maintain a list of available resources, providers, and vendor lists in advance and update as needed.
- e. Resources will be coordinated through the applicable ESF of this plan as appropriate (i.e. Transportation assets ESF #1, Communications assets ESF #2, etc.).
- f. Establish a resource support tracking and accounting system.
- g. Coordinate with the EOC Finance and Administration Section in the development of emergency funding lines, to increase threshold levels, and for related budgetary and fiscal needs.

Continuing Actions:

- a. Request state Logistics Management and Resource Support, and the National Response Framework (NRF) if required.
- b. Track status of Mission Assignments and/or Project Agreements.
- c. Perform routine status checks of available resources and maintain an active list during the emergency.
- d. Maintain records of all resources expended, such as equipment, materials, supplies and personnel hours and share Mission Assignment and/or Project Agreement information with EOC section chiefs as requested.
- e. Recover, demobilize, and facilitate reimbursement process for resources utilized.
- f. Participate in the EOC After-Action Review to identify ESF #7 lessons learned and recommend areas for improvement.

D. DONATED GOODS.

1. After a major emergency has occurred, it can be anticipated that large quantities of unsolicited donated resources may be sent to Butte – Silver Bow. Information should be disseminated to send these resources to designated staging areas for registering, inventorying, assignments, and distribution.
2. Management of donated supplies, food, clothing, medicine, and other items is discussed in the Volunteer and Donation Management ESF # 1.

E. ECONOMY.

After a major emergency, the free market economy and normal distribution, transportation, warehousing, and retail systems will be encouraged and maintained to the maximum extent possible. If an emergency causes a shortage of essential resources, Butte – Silver Bow will endeavor to cooperate with the private sector and with the state in encouraging voluntary controls. Mandatory controls may become necessary.

III. ATTACHMENTS AND REFERENCES.

A. ATTACHMENTS.

1. Resource Support (ESF # 7) Checklist.

B. REFERENCES.

1. EOC/ESF Resource Listings (published separately).

C. PROVISIO.

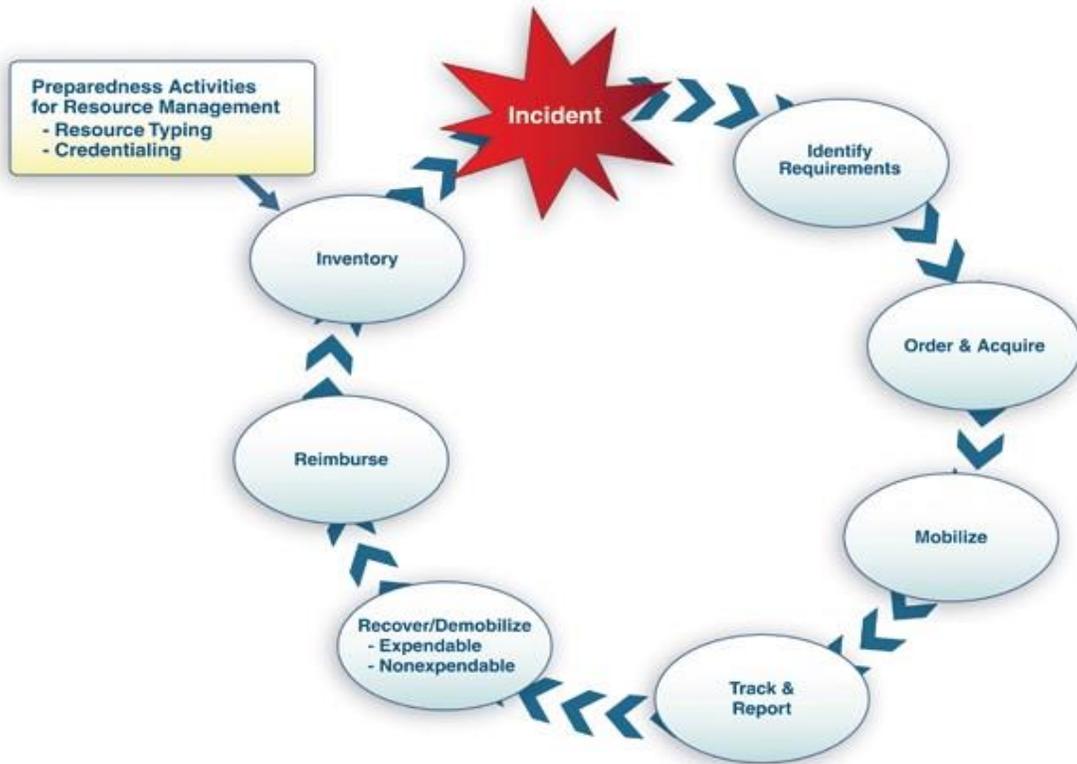
This support annex has been prepared in accordance with the standards of the National Incident Management System and other Federal and State requirements and standards for emergency plans applicable as of the date of the plan's preparation.

The plan provides guidance only; it is intended for use in further development for response capabilities, implementation of training and exercises, and defining the general approach to incident response. The actual response to an incident is dependent on:

1. The specific conditions of the incident, including incident type, geographic extent, severity, timing, and duration;
2. The availability of resources for response at the time of the incident;
3. Decisions of Incident Commanders and political leadership; and
4. Actions taken by neighboring jurisdictions, the State, and the Federal Government.

These and other factors may result in unforeseen circumstances, prevent the implementation of plan components, or require actions that are significantly different from those described in the plan.

Figure 7-1: Resource and Logistics Management Cycle



Attachment 1

RESOURCE SUPPORT (ESF # 7) CHECKLIST

<p align="center">Pre-Emergency</p>	<p>Coordinate with the BSBOEM to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Maintain this Emergency Support Function (ESF). <input type="checkbox"/> Analyze resource requirements. <input type="checkbox"/> Identify and maintain current resource inventories. <input type="checkbox"/> Establish inventory, control, and delivery systems where applicable. <input type="checkbox"/> Develop a standardized form for use in emergency resource requests by agencies in the EOC during emergency operations. <input type="checkbox"/> Develop agreements with resource providers as necessary with assistance from Financial Services (Purchasing). <input type="checkbox"/> Identify potential staging area locations and requirements. <input type="checkbox"/> Participate in drills, exercises. <input type="checkbox"/> Identify and establish agreements with local and regional suppliers. <input type="checkbox"/> Identify and establish agreement storage facilities, both refrigerated and non-refrigerated for the warehousing of food, water and ice. <input type="checkbox"/> Develop emergency action checklists. <input type="checkbox"/> Maintain a list and train emergency procurement liaisons from each department.
<p align="center">Emergency</p>	<ul style="list-style-type: none"> <input type="checkbox"/> When notified, report to the Butte – Silver Bow EOC. <input type="checkbox"/> Coordinate implementation of resource support activities with the appropriate tasked organizations. <input type="checkbox"/> Negotiate contracts for support of emergency actions as required. <ul style="list-style-type: none"> – Assure that emergency procurement procedures and documentation is followed.
<p align="center">Emergency Operations Center (EOC)</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Perform the Resource support ESF # 7 within the Butte – Silver Bow EOC by staffing the positions of Supply Unit Leader in the Logistics Section and Procurement Unit Leader in the Finance/Administration Section. <input type="checkbox"/> Coordinate with the EOC Management and/General Staff to determine resource needs. Essential information includes: <ul style="list-style-type: none"> – Size. – Amount. – Location. – Type of resource. – Time frame in which it is needed. <input type="checkbox"/> Advise, assist the EOC Management and General Staff with determining priorities. <input type="checkbox"/> In general: <ul style="list-style-type: none"> – Receive, document, prioritize, and track requests for resources.

- Use resource inventory/lists to match and meet needs.
- Coordinate with Transportation ESF # 1 as necessary.
- Assist in establishing EOC staging areas in coordination with the Operations Section Chief.
- Coordinate supply distribution points, reception, storage, and deployment.
- Coordinate with other ESF's within the EOC.
- Notify resource requesters of the fact that requests have been satisfied and provide data concerning expected time of arrival, quantity en-route, etc.
- Maintain financial and legal accountability.
- Sources for resources can include:
 - All Butte – Silver Bow personnel, equipment, supplies and facilities.
 - State, federal agencies and organizations.
 - Volunteer organizations.
 - General public.
 - Businesses, industry.
- Establish, maintain contact with State ECC through the Butte – Silver Bow EOC.
 - Coordinate additional resource needs.
- Finance/Purchasing:
 - Secure goods and services.
- Determine present and future need for food, water, and ice resources.
 - Notify vendors of present and future needs.
- Develop a plan that will ensure timely distribution of food, water, ice supplies to the affected areas.
- Procure storage facilities, both refrigerated and non- refrigerated for the warehousing of ice and perishable food items outside of affected area.
- Coordinate food, water, and ice supply activities with the appropriate tasked organizations.
 - Coordinate assistance in preparation and segregation of food stuffs for mass bulk distribution.
- Make emergency food supplies available to residents for take- home consumption.
- Coordinate the procurement and delivery of food, water and ice to City- County employees working in the Butte – Silver Bow.
- Coordinate with the Transportation Unit Leader in Logistics (ESF # 1) for transportation of food, water, and ice supplies to designated distribution or mass feeding sites.
- Deploy water distribution tankers to locations identified by the EOC Operations Section Chief
- Obtain, coordinate food, water, and ice resources as requested by field incident commanders.
- Provide water, food, ice information to the appropriate EOC

	<p>Emergency Support Functions on a regular basis.</p> <ul style="list-style-type: none"> ❑ Sources for resources can include: <ul style="list-style-type: none"> - Local and regional suppliers. - State ECC. - State and federal agencies. ❑ Establish, maintain contact with State ECC through the EOC Management: <ul style="list-style-type: none"> - Coordinate delivery of food, water, and ice to affected areas. - Coordinate with the Mass Care, Housing & Human Services Group Supervisor and the State in the issuance of emergency foods stamps and vouchers for emergency victims. ❑ Maintain records of the cost of supplies, resources and staff- hours needed to complete the resource support ESF. ❑ Continue to assess the situation and priorities to address the most critical needs and develop strategies. ❑ Continue to provide food, water, ice for related recovery activities as required. ❑ Coordinate with Finance/Purchasing in preparing and submitting emergency requisitions for goods and services necessary to support operations as needed. ❑ Identify the number of people without food within the affected area. ❑ Inventory warehoused food products/quantities and identify additional sources to obtain supplies. ❑ Coordinate the transportation of food shipments to warehouses, feeding sites and pantry locations. ❑ Assist with other duties as needed.
<p>Recovery Actions</p>	<ul style="list-style-type: none"> ❑ Consult with ESF # 5 to identify material resource needs for initiating and sustaining disaster recovery operations. ❑ Ensure that accurate, complete and legible financial records regarding expenditures for material resources during the emergency response period are copied and relayed to ESF # 5 to process for possible reimbursement from federal sources or insurance carriers. ❑ Supervise the return of borrowed materials and equipment to other jurisdictions or private organizations, documenting and processing any claims for damages or misuse. ❑ Assist ESF # 16, Volunteers and Donations regarding the final disposition of donated material for the benefit of disaster victims. ❑ Develop recommendations regarding resource procurement and supply logistics that would enhance the capabilities of Butte Silver Bow to meet its response and recovery resource needs in another disaster of similar type and scope.

This Page Is Blank Intentionally