



REGULAR BOARD MEETING

December 2, 2020

PRESENT:

Chairman, Dave Holman on Site

Member, Mark Moodry by WebEx

Member, Brendon McDonough by WebEx

Member, Jim Beauchamp on site

Member, Jay Doyle by WebEx

Airport Staff, Pam Chamberlin, Rick Ryan, Jim Kambich on site

Guests:

Megan Connors, Anderson ZurMuehlen by WebEx

Jerrica Allhands, Anderson ZurMuehlen by WebEx

Annette Hill, Anderson ZurMuehlen by WebEx

Kyle McGree, Newland and Company by WebEx

Walt McIntosh, Civil Air Patrol

Excused:

Member, Rod Alne

1.0 PUBLIC COMMENT:

None

2.0 CORRESPONDENC:

None

3.0 MINUTES:

Jim Beauchamp made the motion to accept the minutes of the November 4th, 2020, Board meeting. Mark Moodry seconded the motion, Chairman Holman called for the vote and the motion carried unanimously.

4.0 BILLS:

Jim Beauchamp made the motion to accept the bills as presented. Brendon McDonough seconded the motion, Chairman Holman called for the vote and the motion carried unanimously.

5.0 AUDIT:

Megan Connors of Anderson ZurMuehlen presented the fiscal 2019/2020 audit to the board. She reviewed the Independent Auditor's Report which included the reports on the financial statements, management's responsibility for the financial statements, and the auditor's responsibility, and supplementary information. Megan indicated that there were no audit findings. She also reviewed some adjustments that were done in the fiscal years which COVID-19 had an impact and the footnotes in the audit report. Kyle McGree of Newland and Company reported that although COVID-19 hit in the early spring the action by management PAM C. paying down the debt and when air travel resumes to its normal activity the future is bright for BMAA. Annette Hill of A-Z praised the great relationship between Newland and A-Z made this year audit successful. Mark Moodry made the motion to accept the audit as presented. Jim Beauchamp seconded the motion, Chairman Holman called for the vote and the motion carried unanimously.

6.0 AIP UPDATE:

Pam C. reported that AIP 59 which was the crack and seal- pavement maintenance project Corey Kesler of MM was expecting to close the AIP in the next 30 days. Pam also reported the Cares Act funding was at \$650K and would be placed in an interest account and used for future matches if needed.

7.0 AIRPORT BUSINESS MINIMUM STANDARDS: (ABMS)

Chairman of the Subcommittee, Jim Beauchamp reported on the first meeting held of the subcommittee which was on November 19th. Jim reported that the present ABMS for the Airport was outdated and need updating and the subcommittee is expecting this review and analysis would take three to six months before presenting it to the Board. Jim also reported that Pam and Jim are gathering information from Helena and Bozeman Airports to assist in the analysis process. In addition, Jim Beauchamp had two advisory circulars which he would like the subcommittee to review and will make them available to the committee this week. In addition, a letter from Trevor Hughes of Butte Aviation was provided to the Board to review his analysis of the ABMS. The Committee will take Trevor's information and review it as it progresses through its analysis.

8.0 OTHER BUSINESS:

Chairman Holman, made the recommendation the Board take steps necessary to fill the Assistant Managers post vacated by Jim Kambich. Jim Beauchamp made the motion to open the position for Assistant Manager for 10 days immediately internally, if a candidate is not found, the process will move to a national search. The motion was seconded by Brendon McDonough, Chairman Holman called for the vote, the motion carried unanimously.

TSA Airports additional Screening, Pam C. reported that TSA is proposing additional screening to be conducted by Airport employees. Pam has been in contact with the Montana Airport Managers Association (MAMA) and they will oppose this proposal. The proposal for additional screening by airport employees will increase costs exponentially increasing the cost of personnel and purchase of CT Equipment. This proposal would have each airport to fund

this task 100% which is not fundable. Pam C reported that the Missoula Airport review the proposal and has a legal opinion is that the procedure would be illegal search and seizure. Jim Beauchamp made the motion that BMAA oppose this TSA proposal and that BMAA disapproves this Additional Screening proposal. The motion was seconded by Mark Moodry, Chairman Holman called for the vote and the motion carried unanimously.

New Multi use Plow, broom and blower which in the last month had a total catastrophic failure for a hydraulic pump which immediately contaminated the trucks system. MB sent a technician to Butte, shipped \$30K in parts. It took approximately ten 10 straight days of the technician replace pumps and complete the process on putting the truck back into commission. Rick Ryan spent all ten days with the technician including weekends and was acknowledged for his work to get the truck commissioned and in working order again. In addition, Pam communicated with MB management throughout the project which eventually MB went good for 100% of the fix.

Minutes by Jim Kambich