

**Butte-Silver Bow Land Sales Committee  
Regular Meeting Agenda  
Archives Auditorium  
17 W Quartz St, Butte, MT 59701**

**Tuesday  
March 14, 2023**

**Call to Order:** 1:30 P.M. - Butte-Silver Bow Archives Building  
Archives Auditorium

**Roll Call of Members:**

**Approval of Minutes:** Call for vote to approve Minutes for December 13, 2022, Land Sales Committee (LSC) Meeting. The LSC meetings scheduled for January and February 2023 were not held as no agenda items were submitted.

**Public Comment on any item on the Agenda:**

**New Request(s):**

- None

**Previous Months Request(s):**

**Other Business:**

- Lori Baker-Patrick requesting to discuss the Butte-Silver Bow 2023 Tax Deed process and timeline.

**Public Comment on any item not on the Agenda:**

**Adjournment:**

**Dave Aguirre, Land Records Coordinator**



# THE CITY-COUNTY OF Butte-Silver Bow

Butte-Silver Bow Treasurer's Office  
Lori Baker-Patrick, Treasurer  
Ph: 406-497-6310 E-Mail: [lpatrick@bsb.mt.gov](mailto:lpatrick@bsb.mt.gov)

February 23, 2023

Butte-Silver Bow Land Sales Committee  
155 West Granite Street  
Butte, Montana 59701

RE: Tax Deed Properties

Dear Ladies and Gentlemen,

I, Lori Baker-Patrick, Butte-Silver Bow County Treasurer, am asking for time on the March 14, 2023, regularly scheduled meeting, time to discuss the Butte-Silver Bow 2023 Tax Deed process and timeline. This discussion should not take very long. Please let me know if you have any questions at 406-497-6310.

Respectfully,

A handwritten signature in cursive script that reads "Lori Baker-Patrick".

Lori Baker-Patrick  
Butte-Silver Bow County Treasurer

Tax Deed Timeline 2023	Tax Deed Mailings, Deadlines and Notification Dates
March 1, 2023	DEADLINE: LORI - TITLE COMPANY'S RECEIVE PARCELS FOR TLG SEARCH. CONTRACT ALLOWS 47 DAYS TO COMPLETE. ADD LITIGATION FEES TO PARCELS.
March 14, 2023	LSC MEETING: MARCH 2023 LAND SALES COMMITTEE (LSC) MEETING. REVIEW TAX DEED PROCESS (WHO WILL POST PROPERTIES IN AUGUST?)
March 30, 2023	POST PROPERTIES: LORI - PREPARE POSTINGS FOR 2019 DELINQUENT PROPERTIES TO POST THIS WEEK (1ST POSTING LORI).
April 19, 2023	COUNCIL OF COMMISSIONERS ACTION: COUNCIL COMMUNICATION FOR COUNTY ATTORNEY TO INTRODUCE THE RESOLUTION TO MAIL TAX DEED NOTICES.
April 21, 2023	DUE DATE: PATSY - COMPLETION, TITLE LITIGATION GUARANTEE CONTRACT. BEGIN TAX DEED NOTIFICATION PROCESS TO BE MAILED 05/26/2023
April 28, 2023	GUARANTEE FEE. ADD ADDITIONAL COST FOR POSTAGE, PUBLICATION ETC., TO REMAINING TAX DEED PARCELS AT THE END OF THE DAY.
May 1, 2023	DEED MAY BE ISSUED" LETTERS
May 16, 2023	DUE DATE: PATSY - PREPARE PUBLICATION AND EMAIL THE MONTANA STANDARD "NOTICE OF TAX DEED"/LAST DAY NAME WON'T APPEAR IN THE PAPER.
May 26, 2023	COMPLETION AND MAILING DEADLINE: PATSY - "NOTICE THAT A TAX DEED MAY BE ISSUED" POSTMARKED AND MAILED (MUST BE POSTMARKED BY MAY 30TH PURSUANT TO MCA 15-18-212)
May 28, 2023	PUBLICATION: PATSY - FIRST PUBLICATION OF "A TAX DEED MAY BE ISSUED", MONTANA STANDARD
June 4, 2023	PUBLICATION: PATSY - SECOND PUBLICATION OF "A TAX DEED MAY BE ISSUED", MONTANA STANDARD. BEGIN 60 DAY WAITING PERIOD.
June 20, 2023	DUE DATE: LORI - EMAIL PENDING TAX LIEN PUBLICATION TO THE STANDARD 6/25/23 & 7/2/23 FOR 2022 TAXES/PTAP DUE DATE
July 22, 2023	PREPERATION DATE: PATSY, LORI & LINDA - PRINTING AND SIGNING OF RECORDED TAX DEED (WE ARE ONLY SIGNING LAST PAGE ONCE)
July 28, 2023	REQUEST: LORI - COMMUNICATION FOR TIME ON LSC MEETING ON AUGUST 8, 2023 TO DISCUSS TAX DEED PROPERTIES PREPARE WORKSHEET OF PROPERTIES TO GIVE PATSY UPDATED COPY ON AUGUST 3, 2023 FOR MEETING.
August 2, 2023	COUNCIL OF COMMISSIONERS ACTION: APPROVING CASH ONLY TRANSACTIONS.
August 4, 2023	DUE DATE AND PAYMENT DEADLINE: LORI - REDEMPTION PERIOD ENDS FOR B-SB TAX DEED (NEEDS TO BE THE DATE ON THE TAX DEED LETTERS)
August 7, 2023	DEADLINE: PATSY - RECORD TAX DEED. ALL PROPERTY TAXES, INCLUDING PENALTIES, INTEREST AND COSTS. LORI - GIVE PATSY WORKSHEET OF PROPERTIES FOR MEETING.
August 8, 2023	LSC MEETING AND PUBLICATION DEADLINE: PARCELS TO BE OFFERED AT FIRST PUBLIC TAX DEED AUCTION. PARCEL EXHIBIT TO MT STANDARD BY 2PM ON THE WEDNESDAY PRIOR TO THE PUBLICATION. PARCELS CAN BE POSTED BEGINNING AFTER MEETING.
August 9, 2023	COUNCIL ACTION: LORI - SEND BARB COMMUNICATON FOR COUNCIL TO APPROVE 1ST TAX DEED SALE. ASK CHIEF EXECUTIVE TO HOLD A SPECIAL MEETING AT THE COMMITTEE OF THE WHOLE MEETING ON AUGUST 23TH, 2023 TO APPROVE TAX DEED PARCELS AND RESOLUTION.

August 13, 2023	<b>PUBLICATION DEADLINE: PATSY</b> - FIRST PUBLICATION IN MONTANA STANDARD ANNOUNCING FIRST PUBLIC TAX DEED AUCTION.
August 16, 2023	<b>COUNCIL OF COMMISSIONERS ACTION: LORI</b> - COUNCIL COMMUNICATION FOR SPECIAL MEETING FOR TAX DEED PARCELS. (REGULAR MEETING)
August 20, 2023	<b>PUBLICATION DEADLINE: PATSY</b> - SECOND PUBLICATION IN MONTANA STANDARD ANNOUNCING FIST PUBLIC TAX DEED AUCTION.
August 23, 2023	<b>ACTION: LORI, PATSY, MALIENA, DAN, COLLEEN, DAVE</b> - 1ST TAX DEED AUCTION - COUNCIL CHAMBERS, 9:00AM.
August 23, 2023	<b>COUNCIL OF COMMISSIONERS ACTION: LORI</b> - COUNCIL TO APPROVE PROPERTIES SOLD AT THE 1ST TAX SALE-GET EXHIBIT TO BARB RIGHT AFTER THE SALE FOR SPECIAL MEETING. (COMMITTEE OF THE WHOLE).
September 27, 2023	<b>DUE DATE: PATSY</b> - PREPARE PUBLICATION FOR MONTANA STANDARD FOR 2ND SALE. <b>LORI</b> - PREPARE WORKSHEET FOR SALE
October 8, 2023	<b>PUBLICATION DEADLINE: PATSY</b> - FIRST PUBLICATION IN MONTANA STANDARD ANNOUNCING <b>SECOND</b> PUBLIC TAX DEED AUCTION.
October 11, 2023	<b>COUNCIL ACTION: LORI</b> - EMAIL BARB COMMUNICATION ASKING THE CHIEF EXECUTIVE TO HOLD SPECIAL MEETING FOR 2ND SALE ON REG MEETING OCT 19, 2022
October 15, 2023	<b>PUBLICATION DEADLINE: PATSY</b> - SECOND PUBLICATION IN MONTANA STANDARD ANNOUNCING <b>SECOND</b> PUBLIC TAX DEED AUCTION.
October 18, 2023	<b>LORI</b> - EXHIBIT LISTING PARCELS SOLD AT FIRST TAX DEED AUCTION.