



Bert Mooney Airport Authority Board of Directors Meeting Minutes

September 2, 2020

12:00 Noon Airport Conference Room

Present: Dave Holman, Chairman

Jim Beauchamp, Member

Rod Alne, Member

Jay Doyle, Member

Absent: Mark Moodry, Member

Brendon McDonough, Member

Staff Present: Pam Chamberlin, Rick Ryan and Jim Kambich

Consultant: Scott Bell, Morrison Maierle

Guest: Trevor Hughes

1.0 Introduction: Mr. Jay Doyle, President, SCL Health Care, new Airport Authority Board Member.

2.0 Correspondence: Chairman Dave Holman called the meeting to order and asked if there was any correspondence to come before the Board of Directors at this time. None.

3.0 Public Comment: Chairman Dave Holman asked if there was any public comment to come before the Board of Directors at this time. No public comment at this time.

- 4.0 Minutes: Approval of the August 5, 2020, Board of Directors Meeting Minutes: The Minutes of August 5, 2020, were presented to the Airport Authority Board of Directors, Chairman Dave Holman asked for the motion to approve the Minutes of August 5, 2020. The motion was made by Jim Beauchamp and was seconded by Jay Doyle the minutes be approved. Chairman Holman called for the vote and the motion carried unanimously.
- 5.0 Bills: Approval and Signature of the August monthly bills: The Airport Authority Board was presented with the August Bills for approval and signature. The motion was made by Jim Beauchamp and seconded by Rod Alne to accept the bills as presented. Chairman Holman called for the vote and the motion carried unanimously.
- 6.0 AIP Project Update: Pam Chamberlin presented an overview of the FAA entitlement program where the FAA provides 90% of the funds for capital improvement projects to the Airport and the Airport is required to provide a 10%. However, during this year of Covid-19 the 10% match was waived by the FAA. In addition, Pam reported that the Butte Airport is in FAA's Northwest Region and that at the October 2020, meeting the Airport will present its seven (7) year capital improvement plan to the Board. Scott Bell reported that the AIP for the Airport Terminal has been officially closed out and completed. Scott reported that the final striping to the will be completed in the second week of September. The AIP for the inspection grant Task Order Amendment 5 Amendment 1 was presented to the Airport Board of Directors. The motion was made by Jim Beauchamp and Seconded by Jay Doyle to approve the Task Order 5 Amendment 1 as presented. Chairman Holman called the vote and the motion carried unanimously. These funds were the FAA's year end discretionary funds. In summary, Pam closed stating that the Airport debt restructuring was completed and the total debt was down to \$1million.
- 7.0 TSA Space in Terminal Update: Pam reported that GSA is the lead on the move by TSA from the Administration Building to the Basement of the new Terminal. There were three issues that GSA wanted resolved before commencing forward with the project. The Airport will finance the project and will be reimbursed 100% by the TSA for the new space in the Terminal.
- 8.0 Liquor License: The renewal of the Airports Liquor license is do and that all of the Airport Authority Board Members would have to resubmit their fingerprints as part of the license renewal. Pam had Mr. Greg Edlin come to the September meeting and take the fingerprints of those Board Members present. We will need to get both Mark Moodry and Brendon McDonough fingerprints at a later date.
- 9.0 Airline Service Committee: No activity to report at this time. The Chamber of Commerce and BLDC members of the committee Stephanie Sorini and Joe Wilhaurer are the primary contacts with the Airlines and will report at future date.
- 10.0 Other Business. It was reported that FAA Elizabeth Houghton had been in contact with Airport staff and that the Cancellation Non Precision Approach at the Bert Mooney Airport was not going to be pursued by the FAA. Ms. Houghton reported that the objection letters from the Bert Mooney

Airport, Life Flight, NorthWestern Energy , REC and Butte Aviation had an impact on this decision not to pursue the Cancellation of the Non Precision Approach at BTM.

The staff submitted a grant to the TSA for Airport Enhanced Cleaning and Sanitization and staff was informed that a OTA (Other Transaction Agreement) was being drawn up. This amount will be retroactive to April first and is just under 2k per month. The State of Montana Stabilization grant submitted in early August, for cleaning supplies reimbursement we have not heard back from the State.

BTM 139 Inspection has been postponed by the FAA, the FAA is doing an assessment based on Covid-19 numbers in the communities they need to inspect. It looks like the lower number of cases it the FAA will try to schedule inspections, however, there is not a definite date at this point. The inspector reported she will be in contact as soon as she knows a schedule.

Meeting Adjourned at 12:50 pm Minutes by Jim Kambich, Assistant Manager.