

**MINUTES OF THE
EAST BUTTE RENOVATION AND REHABILITATION AGENCY
BOARD OF DIRECTORS**

January 7, 2021

MEETING WAS CONDUCTED BY PHONE CONFERENCE

- CALL TO ORDER AND ROLL CALL** – Chuck Krause called the meeting to order at 8:33 a.m.

MEMBERS PRESENT: Chuck Krause, Mark Rule, Melissa O’Dell, and Paul Babb

MEMBERS ABSENT: All Present

STAFF PRESENT: Karen Byrnes, Director; Brianne Downey, Financial and Project Manager; and Susan Powell, Administrative Assistant

CONSULTANTS: None

GUESTS: None

APPLICANTS PRESENT: Pat Mohan, Applicant (by phone)

- APPROVAL OF MINUTES**

Mark Rule made a motion that was seconded by Paul Babb to approve the minutes from December 3, 2020, meeting as presented. The motion carried unanimously.

- PUBLIC COMMENT**

None.

- FINANCIAL REPORT**

Brianne Downey, Financial and Project Manager, went over the Financial Report with the RRA Board. A copy of the Financial Report is made part of these minutes.

Melissa O’Dell made a motion that was seconded by Mark Rule to accept the Financial Report as presented. The motion carried unanimously.

5. DIRECTOR'S REPORT

Karen Byrnes reported to the Board that we are still seeing a lot of activity with lots of projects of people interested in buying property, kind of the same update that was given the last couple of meetings. In the East Butte District, we have the contract underway with Water and Environmental Technologies, they started work on the Columbia Gardens Interpretive Park Project. It slowed down during the wintertime. We are still working with Marty Salusso on his contract with us, again, everything has been slowed down due to COVID. They are having a hard time getting their crews back on-line and people back at work and things like that. We are continuing to work on that, the good news is that we have funds dedicated to those projects and so they can continue to move forward until completion. We are not under a strict deadline that they have to be done by a certain point in time because of the sunset of our Tax Increment provision.

We do have a new administration here at Butte-Silver Bow, J.P. Gallagher is the newly elected Chief Executive. He has appointed a Chief of Staff, Jim Kambich. Karen will invite them to attend our next Board meeting so that they understand what we have going on here in the East Butte District and what we have accomplished.

Paul Babb made a motion that was seconded by Melissa O'Dell to approve the Director's Report. The motion carried unanimously.

6. GRANT REQUESTS

**a. 108 South Arizona Street
Property Improvements
Project Cost \$6,875.00**

The Applicant, Pat Mohan, was present at the meeting by phone. A copy of the application is made part of these minutes. The Applicant is seeking matching grant funds for the improvements to the commercial property. The improvements include the tear out of sidewalk, replacement of waterline with copper and valves and replacement of curb box and sidewalk. The Applicant has provided all necessary documentation.

Staff recommended a grant in the amount up to \$3,437.50 or 50% of the eligible costs associated with this project.

Paul Babb made a motion that was seconded by Melissa O'Dell to approve a 50% grant in the amount up to \$3,437.50 to Pat Mohan for the tear out of sidewalk, replacement of waterline with copper and valves and replacement of curb box and sidewalk at 108 South Arizona Street. The motion carried unanimously.

7. OTHER ITEMS

None.

8. ADJOURN

Mark Rule made a motion that was seconded by Paul Babb to adjourn the meeting at 8:55 a.m. The motion carried unanimously.

EastButteRRAMinutesJanuary 7, 2020