

# Butte Civic Center Board

## Board of Directors Meeting Minutes

April 1, 2021 12:00pm

**MEMBERS PRESENT:** Jim Lynch, Marko Lucich, Jocelyn Dodge, Dan Callahan, Kelly Lee

**STAFF PRESENT:** Bill Melvin, Krystal Carlson

**GUESTS:** Karen Sullivan & John Rolich (BSB Health Dept), JP Gallagher (BSB Chief Exe.)

### NEW BUSINESS

- **BSB HEALTH DEPARTMENT COVID UPDATE**

The Board invited Karen Sullivan & John Rolich from the BSB Health Department and Chief Executive JP Gallagher to discuss the current restrictions for the Civic Center. Karen updated the Board on where BSB stands now as far as the metrics with COVID. Currently there are no restrictions in place, but masks are encouraged. This is a nerve-racking situation, but the Health Dept is encouraging businesses to be smart in how many people are allowed in their place of business, including the Civic Center. They are preaching safety measures because they believe a 4<sup>th</sup> surge of COVID will be coming. If the metric numbers start to increase, the Board of Health will put restrictions in place.

Butte has a higher rate of completed vaccinations than any other community. JP commended everyone that has been involved in the vaccine clinics and making them so organized and successful. They are now working on an advertising campaign to focus on the younger population getting the vaccine. Karen said she appreciates the great partnership the Health Department has with Bill and the Civic Center staff. Karen thanked Krystal for her expertise in working with the ticketing system and making it so user friendly for users. Diane Regan was the one who asked if the ticketing system could be used for these clinics. Karen also said this event wouldn't be successful without the volunteers of our community who have stepped up to help with these clinics. Bill said it is refreshing that everyone is working together to make this event a success. Bill commended John on his dedication to working the parking lot each and every clinic, all day.

Jim Lynch asked why the Civic Center wasn't allowed to host the State A Tourney this past March. John Rolich said it wasn't about the event, but rather the concern of all people coming to Butte and spreading the virus and then taking it home with them. They really wanted to limit the number of people coming to Butte. Karen said the MHSA moved the tournament to Great Falls without talking to the Health Department. Bill said the MHSA was in communication with the Civic Center the entire time. Bill and John Rolich had a conference call with Mark Beckman (MHSA) and they discussed that 2 people per participant would be allowed in the building. Mark asked if that number could be increased to 4 people per participant and it was denied. The Civic Center supported the Health Department's decision. The next week, the Class A schools voted on either going to Great Falls where 500 people per team would be allowed or staying in Butte where only 2 people would be allowed per participant. The vote was 19-2 to move it to Great Falls.

JP commended the Civic Center staff on facilitating the COVID vaccine clinics and for creating such a successful model for the State of Montana. He also said he was disappointed on how the basketball tournament was handled and how BSB lost the event. He was disappointed that Miles City was allowed to host the Wrestling State and only 2 people per participant were allowed in the building. This rule should have stayed in place for all sports.

- **CONCESSIONS OPENING FOR FIRST TIME SINCE MARCH 2020**  
Bill said the concessions would be opening for the first time this weekend for a volleyball tournament. All Civic Center employees will be required to wear a mask. Patrons coming into the facility will be encouraged to wear a mask and there will be masks on hand for those who don't have one. JP said not to make it confrontational if a patron declines to wear a mask. Just post signs encouraging them to wear one.

MOTION: Motion to approve the March 4<sup>th</sup> Civic Center Board Meeting Minutes. 1<sup>st</sup> Marko 2<sup>nd</sup> Dan Motion Passed

- **BUDGET UPDATE**  
JP asked Bill to prioritize the items we are requesting. This year was such bad year as far as revenue income. Bill told the Board he will be requesting the Basketball Floor Covering, a Flatbed Trailer, Sound System, and Staging. The Performance Budget numbers were sad for 2020. (Concession & Rent)
- **CIVIC CENTER PARKING LOT RFP**  
The Public Works dept discussed with Bill what should be in the RFP. This was advertised and 5 businesses bid on the project. Each proposal was discussed & scored at a meeting. WET had the best proposal and most reasonably priced. Bill showed the board WET's design. Bill is going to work with JP to see if some of the Other Purchased Services funding can be used to pay for this. There is currently no other budget within the Civic Center to pay for this project. Dan & Kelly asked what the snow storage was on the parking lot design. Bill said that was storage only for the Civic Center's snow removal, not the entire County as before. Bill asked the Board to approve that we go forward with WET's proposal. Jocelyn said landscaping still needs to be done so it doesn't look so industrial around the Civic Center. Bill said the map is only conceptual and the landscaping design will be brought up. She also asked that if we ever host a rodeo again, we will need an area for the stock and trailers.

MOTION: Motion to go forward with WET being approved for the Parking Lot Job. 1<sup>st</sup> Kelly 2<sup>nd</sup> Jocelyn Motion Passed

Bill told the Board that the Civic Center still has no light in the North Parking lot. Bill has been working with Paul Babb from NW Energy and he said the lines were cut when the Bus Barn was built. They are still working on getting these back on.

#### MARKETING REPORT:

- April 2-3 Advantage Butte Volleyball Classic (55 teams on Friday & Saturday)
- April 2-4 Sports Connection Gun Show (annex)
- May 1-2<sup>nd</sup> USAW State Wrestling
- Mid May Mining City Classic Basketball Tourney
- June May Fair – possibly be changed to Father's Day Weekend
- June 4<sup>th</sup> Fightforce
- June 11 Hoot Gibson Wrestling Banquet
- June 26-27 Butte Mineral & Gem Show
- October 2 Bacon & Brewfest
- November 17 Price Is Right Live
- December 1 Copper City CrossFit
- December 11 Mining City Duals Wrestling

## OTHER BUSINESS

- The Montana High School Association's 2023 bids are due. Bill will be hand delivering them to them in Helena. Bill also had the Board review a letter to the MHSAA requesting they reconsider the 2022 tournament locations and possibly bring one to Butte.
- Foreigner- refunds have been allowed through March 19<sup>th</sup>. Once they are refunded, they are purchased instantly online.
- The Civic Center's ticketing system was a game changer for the COVID Vaccine clinics.

Next meeting scheduled for May 6, 2021 at Noon in person in the Civic Center hospitality room.

MOTION: Marko moved to adjourn. Seconded by Jocelyn. Motion passed. Meeting Adjourned 1:30pm