

**Butte-Silver Bow Public Archives
Board of Directors
April 10, 2023
12:00 p.m.
Minutes**

1. Call to Order at 12:03p.m.
2. Roll Call: Brian Holland, Sara Sparks, Lee Whitney, Abby Peltomaa, Bill McKenzie, Laurel Egan Also in attendance: Aubrey Jaap, Lindsay Mulcahy, Karen Hassler, and Danette Gleason via Zoom Excused: Marissa Newman
3. Archives & Clark Chateau Annual Financial Report with Danette Gleason & Karen Hassler, Butte-Silver Bow Finance & Budget Dept.
 - a. Please see attached report.
 - b. For the first time, the Chateau is fully responsible for their utilities.
 - c. Danette informed Aubrey that she can request a copy of the utility's bills for the Archives. Aubrey will follow up with this.
 - d. It is important to note that the Archives does not charge Butte-Silver Bow for the use of meeting space. The Archives Auditorium and Conference Room has been used almost daily since the Court House lost a meeting space. This change will be evident in the revenue collected for facility rental.
 - e. Brian inquired when the Archives bonds would be paid off; Danette said in 2029.
 - f. Danette suggested the board stay informed on the Montana state legislature as it could have an impact on Butte-Silver Bow.
Danette and Karen were excused after the discussion with them was finished.
4. Sara motioned to approve the amended March 2023 Minutes, Lee seconded the motion, all were in favor.
5. Directors Report for April 2023
 - a. Abby mentioned that the Auditorium laptop is extremely slow. She has requested that Aubrey mention it to IT in hopes of rectifying the issue throughout BSB, as the thought is that it likely is due to the BSB firewall.
 - b. Brian inquired about asking Bill Foley for copies of the ButteCast podcasts.
6. Old Business
 - a. Brian, Aubrey, and deputy county attorney Sean Peterson, met with Brianne McClafferty of Holland & Hart via Zoom to discuss the ARCO Records Review and Brianne's recent letter. After a good discussion that involved a potential amendment to the 2006 agreement, Brianne will follow-up with her client contacts at ARCO and get back to Aubrey, Sean and Brian.
 - b. The FY24 Preliminary Budget was discussed. Please see attached.

- c. Shannon Hopewell has accepted the position of Administrative Assistant. She begins on Monday, April 24th.

7. New Business

- a. Lee made a motion to approve the following deaccession requests, seconded by Sara, all were in favor.
 - i. 2023.039 – Vietnam POW bracelets—not Montana related
 - ii. 2015.160 – Vietnam War Collection—published material
 - iii. 2023.034 – Charles Stahl—not Butte related
 - iv. 2014.134—Shoestring Annie Puzzle—duplicate
- b. Sara mentioned that she is working on having a recognition plaque made in memory of Marcie Sheehan. Marcie spearheaded the effort years ago to get ARCO to be the first to donate money to the Friends of the Butte Archives.

8. Adjourned at 1:04p.m.

**Butte-Silver Bow Public Archives
Director's Report
April 2023**

Summary

	March 2023	February 2023	Year-to-Date
Visitors	171	131	394
Auditorium Patrons	545	416	1564
Auditorium Events	24	19	59
Research Requests	38	30	112
Photos Requested	85	52	147
Gov't Requests	4	17	37
Website Visitation	1191	1158	3416
Facebook Engagement	4168	1138	6721
Instagram Engagement	17	286	522
YouTube Views	1018	1014	3076
Volunteer Hours	399.5	348.5	1120.25
Collections Received	18	13	43

General Updates

I conducted an oral history with Leona Yerkich who just turned 99 years old in March. She spoke extensively about Meaderville and the Guidi Brothers Grocery in Meaderville. Her memory was still in great shape and will be a nice addition to our oral history collection.

Brown Bag Lunches – In March we had a brown bag and book signing with Brenda Wahler on her new book about Marcus Daly. Lindsay presented on Butte women for Women's History Month. In April David Armstrong will be talking about subsidence and Clark Grant will present on crime in Butte.

I will be giving a presentation on Friday, April 14 on the 1918 influenza epidemic to a group of laboratory scientists.

2022 Annual Report – we've received the proof for the annual report. I was initially planning to present this in April, but it will likely be early May that this is presented to Council.

The staff is working on our next exhibit which will be titled "Play." Each staff member will be involved in pulling together text and images for various parts of the exhibit. We'll open this in mid-May and have on display through the summer.

Allihies Student Exchange – the virtual student exchange between Montana and Ireland students continued this year. We were tagged in a nice article about Kennedy students participating. This has been an impactful project that has required very little staff time. https://mtstandard.com/butte-students-participate-in-a-virtual-exchange-program-with-irish-kids-from-beara-peninsula/article_1785a790-d101-11ed-b830-3f7a0e0838b7.html?fbclid=IwAR29xmPR_CigFowPCI44L06BLyg_znS_HGYEr1z7kSs3nt3DRyUQFC_dIPs#tracking-source=home-top-story

Building Report

The replacement spring mechanism for the first-floor door from the lobby to processing has been fixed.

Exterior banners—We've had all four banners altered and I am working with the Fire Department to schedule the ladder truck to place them on the building.

Ballasts – Butte-Silver Bow's electrician is working to replace ballasts in our lights in reading room and lobby area as they go out.

Grant Report

The MLIA Road Attribution Project is continuing along. JD and Tyler are working on scanning and transcribing the City Council minutes to be mapped into the database. This grant was to initially end in May 2023, but we were granted an extension through May 2024 for the project.

Chateau Report

The next round of New Songs artists will be starting up in April. Butte musician Roy Ivy will present his Brown Bag presentation at the Archives on April 21 and hold an evening performance at the Chateau on April 22. Christine and Morgan have lined up nearly all of the remaining artists to fulfill the NEA grant and are running the agreements for each artist through Council.

The fans in the Chateau ballroom have not been functional for nearly a year. We have SARTA funding to replace the fans, but have been unable to coordinate with government buildings appropriate fans to order. John Sullivan has recommended fans and those will be purchased in the next couple of weeks and installed by Butte-Silver Bow's electrician.

On April 12 from 5-8 p.m., there will be a Drink It Like You Mean It at Headframe Spirits with proceeds going to the Root and the Bloom for youth programs. Christine and Morgan will be there to talk about Chateau programs and events

The Chateau will be partnering with CFWEP for Earth Month in April and May. On April 28, Abby Peltomaa and Julia Crain will present on Butte before and after Superfund cleanup. On May 13, the film *Worth the Wait* will be shown.

Their full calendar can be found here: <https://www.clarkchateau.org/servicescreative>

Friends Report

The Friends have awarded their 2023 Carrie Johnson Fellowship awards. They have selected two fellows this year, Cassandra Euphrat Weston who is working on her PhD dissertation entitled "Sexual Dissidence, Jewishness, and American Radicalism, 1900-1930" and E. Moore Quinn who is building on research she conducted in 2022 entitled "Out of the Copper Womb: A Preliminary Faculty Development Study of Irish Butte, Montana."

The Friends are hosting our annual volunteer appreciation dinner on Thursday, April 13. We've not been able to hold this event since 2019 so it will be wonderful to have a nice event for our volunteers.

DEACCESSION REQUEST

Accession No.: 2023.039
Collection No.: _____
Collection Name: Vietnam POW Bracelets
Donor: Bob Workley
Item(s) to Remove: Two POW Bracelets

Reason for Deaccession Request

- POOR CONDITION: The item(s) are in such shape that they have lost physical integrity, identity, or authenticity; or are beyond practical conservation and therefore of little or no historical, exhibit, or artistic value; or materials endanger the rest of the collections.
- INAPPROPRIATE: The item(s) are no longer (or never were) relevant to the purposes of the Archives or its collections policy. Not from Montana
- CARE: The Archives can no longer properly store or preserve the item(s).
- USE: It is doubtful that the item(s) will be useful for research in the foreseeable future, or will not be useful for exhibits.
- REDUNDANCY: The Archives has one or more records series, photographs, or items similar to, or the same as, this object. (Note below the object ID numbers of the similar objects.)
- Other: (specify)

Recommended Disposition:

- Return to Donor
- Add to Garage Sale
- Destroy
- Transfer to another Institution: American Heritage Museum has a POW Exhibit. Sent email.
- Other _____

Recommended by: Jennifer Petersen Date: 4.4.2023

Final Disposition:

- Retain
- Deaccession

Authorized by: _____ Date: _____
(Archives Director)

Authorized by: _____ Date: _____
(Archives Board of Directors)

DEACCESSION REQUEST

Accession No.: 2015.160

Collection No.: MC922

Collection Name: Vietnam War Collection

Donor: Eileen Greb

Item(s) to Remove: Vietnam Women's Memorial Project Poster, framed

Reason for Deaccession Request

- POOR CONDITION: The item(s) are in such shape that they have lost physical integrity, identity, or authenticity; or are beyond practical conservation and therefore of little or no historical, exhibit, or artistic value; or materials endanger the rest of the collections.
INAPPROPRIATE: The item(s) are no longer (or never were) relevant to the purposes of the Archives or its collections policy.
CARE: The Archives can no longer properly store or preserve the item(s).
USE: It is doubtful that the item(s) will be useful for research in the foreseeable future, or will not be useful for exhibits.
REDUNDANCY: The Archives has one or more records series, photographs, or items similar to, or the same as, this object. (Note below the object ID numbers of the similar objects.)
Other: (specify)

Recommended Disposition:

- Return to Donor
Add to Garage Sale
Destroy
Transfer to another Institution:
Other

Recommended by: Jennifer Petersen Date: 3.25.2023

Final Disposition:

- Retain
Deaccession

Authorized by: (Archives Director) Date:

Authorized by: (Archives Board of Directors) Date:

DEACCESSION REQUEST

Accession No.: 2023.034
Collection No.: _____
Collection Name: Charles Stahl - Canyon Creek
Donor: Anya Molina
Item(s) to Remove: Personal memorabilia, books

Reason for Deaccession Request

- POOR CONDITION: The item(s) are in such shape that they have lost physical integrity, identity, or authenticity; or are beyond practical conservation and therefore of little or no historical, exhibit, or artistic value; or materials endanger the rest of the collections.
- INAPPROPRIATE: The item(s) are no longer (or never were) relevant to the purposes of the Archives or its collections policy. Not Bette Silver Bow related
- CARE: The Archives can no longer properly store or preserve the item(s).
- USE: It is doubtful that the item(s) will be useful for research in the foreseeable future, or will not be useful for exhibits.
- REDUNDANCY: The Archives has one or more records series, photographs, or items similar to, or the same as, this object. (Note below the object ID numbers of the similar objects.)
- Other: (specify)

Recommended Disposition:

- Return to Donor
- Add to Garage Sale: Books, hillbilly scrapbooks
- Destroy
- Transfer to another Institution: Museum in Lewis's Clark County for personal things
- Other _____

Recommended by: Jennifer Petersen Date: 3.26.2023

Final Disposition:

- Retain
- Deaccession

Authorized by: _____ Date: _____
(Archives Director)

Authorized by: _____ Date: _____
(Archives Board of Directors)

DEACCESSION REQUEST

Accession No.: 2014.134

Collection No.: MC0818

Collection Name: Shoestring Annie Puzzle

Donor: Eileen Riordan

Item(s) to Remove: To be added to Interactive Play display as
we received a collection containing all puzzles, f

Reason for Deaccession Request

- POOR CONDITION: The item(s) are in such shape that they have lost physical integrity, identity, or authenticity; or are beyond practical conservation and therefore of little or no historical, exhibit, or artistic value; or materials endanger the rest of the collections.
- INAPPROPRIATE: The item(s) are no longer (or never were) relevant to the purposes of the Archives or its collections policy.
- CARE: The Archives can no longer properly store or preserve the item(s).
- USE: It is doubtful that the item(s) will be useful for research in the foreseeable future, or will not be useful for exhibits.
- REDUNDANCY: The Archives has one or more records series, photographs, or items similar to, or the same as, this object. (Note below the object ID numbers of the similar objects.)

Other: (specify) Received another, will use this for interactive play

Recommended Disposition:

- Return to Donor
- Add to Garage Sale after display.
- Destroy
- Transfer to another Institution: _____
- Other: _____

Recommended by: Jennifer Petersen Date: 3.21.2023

Final Disposition:

- Retain
- Deaccession

Authorized by: _____ Date: _____
(Archives Director)

Authorized by: _____ Date: _____
(Archives Board of Directors)