



Bert Mooney Airport Authority Board of Directors Meeting Minutes

June 3rd, 2020

12:00 Noon Airport Conference Room

Present: Dave Holman, Chairman

Rod Alne, Member

Jim Beauchamp, Member

Brendon McDonough, Member

Board Member Excused Absence: Mark Moodry, Member

Staff Present: Pam Chamberlin, Rick Ryan, and Jim Kambich

Consultant: Scott Bell, Morrison Maierle

Guest Attending: Trevor Hughes

1.0 Correspondence: None.

2.0 Public Comment: Dave Holman, Chairman, called the meeting to order at approximately 12:00 noon and asked for public comment. Mr. Trevor Hughes, brought forward the issue that anyone performing aircraft maintenance business at the Bert Mooney Airport Authority for airport hangers and for air carriers must be properly insured to do so. The Board took note and instructed staff to make sure businesses are properly insured. There was no other public comment and the meeting proceeded forward according to the Agenda.

3.0 Approval of the May 4th, 2020 Board of Directors Meeting.

The motion was made by Jim Beauchamp to accept the May 4th, 2020, Minutes as presented and the motion was seconded by Rod Alne. Chairman, called for the vote and the motion carried unanimously.

4.0 Approval of the May, 2020, Bills:

The Airport Authority Board were presented with the April, 2020, bills for approval and signatures. The motion was made to accept the bills as presented by Jim Beauchamp and seconded by Brendon McDonough. Chairman Holman, called for the vote and the motion carried unanimously.

5.0 AIP update:

Mr. Scott Bell, reported that the crack and seal project was scheduled for the week of June 17th, 2020, weather permitting. Pam Chamberlin, reported that the 139 Certification inspection now scheduled for July 27,28, and 29 and should not impact the crack and seal project.

6.0 TSA Space update:

Pam Chamberlin reported that the cost of the entire project for the construction of the TSA space in the basement is \$193,000. Pam also reported that TSA will pay for the entire cost of construction. There will be not cost of construction to the Airport Authority. The motion was made by Jim Beauchamp to forward with the TSA project and was seconded by Brendon McDonough. Chairman Holman, called for the vote and the motion carried unanimously.

7.0 Report on the CARES ACT:

Pam Chamberlin reported that Rick Ryan had conference call with FAA Steve Englebrecht on May 29th, 2020, to begin the drawdown of the CARES ACT funding. The Airport Authority will submit a drawdown Feb 1, thru May 31, and going forward the Airport Authority will draw on a monthly basis. Pam, reported that the release of funds are approved by FAA Head Quarters.

8.0 Other Business:

Pam Chamberlin reported that Delta has asked if they could E-Spray/ a powerful cleaning method they are using in their planes and asked if they could do certain parts of the Airport. Pam consulted with the Airport Architect and he has advised not to allow the E -Spray cleaner in the Airport. The Airport will continue to clean diligently and effectively as it has since the COVID-19 Virus began.

Pam, reported that the TSA Audit exit review was completed today with Lynne Gunter. In addition, the 139 Certification has now been moved up from September, to July 27, 28 and 29.

9.0 Adjourn:

Brendon McDonough made the motion to adjourn the meeting, the motion was seconded by Rod Alne. Chairman Holman, called for the vote and the motion carried unanimously meeting at 12:45 pm.

Minutes by Jim Kambich, Assistant Mgr.